Immutep is hiring:

Clinical Trial Manager (m/f/d) Full-Time

About us: *We are Immutep, an emerging international biotechnology company developing immunotherapeutic products for cancer and autoimmune diseases. With operations based in Australia, Germany and France, Immutep is dedicated to bringing innovative treatment options to patients. The company is publicly traded on the ASX and NASDAQ.*

Location: The CTM role will be office-based in one of our offices in either Berlin, Germany, or Saint-Aubin, France, and willing to travel on a regular basis to Berlin.

Summary: As a result of continuous progress in our projects we want to expand our team and hire a Senior Clinical Trial Manager (CTM) **with previous experience in managing and leading international clinical trials**. The CTM will be responsible for the management of international Immutep clinical trials, and will coordinate the internal team of subject matter experts, and has a key role in overseeing the Contract Research Organization (CRO) in charge of outsourced activities (including but not limited to site monitoring, regulatory submissions, data management, clinical monitoring). The CTM will report directly to the Head of Clinical Operations, and may assume line management responsibilities for CTAs.

Main responsibilities:

- Managing clinical trials from startup to close out, to ensure compliance with trial protocol and in accordance with scope of work/budget, local laws, international guidelines (ICH-GCP) and applicable SOPs.
- Responsible for the day-to-day operations and oversight of clinical trials including but not limited to status, patient recruitment, risk management, timelines, budget, safety and quality.
- Monitoring the progress of clinical trials, proactively identify deficiencies or risks, and implement mitigation strategies/CAPAs to ensure study timelines and objectives are achieved.
- Manage and be the main point of contact for the internal and external (CRO, External Service Providers) teams.
- Responsible for the trial budget, accruals, forecasts in collaboration with Finance.
- Develop and/or review trial specific plans and documents.
- Preparing regular status updates on the clinical trials to senior management.
- Oversight of all trial files, including the Trial Master File, ensuring completeness for audit/inspection readiness, and investigator site files.

Required Skills and Experience:

- **More than 3 years of experience in Clinical Operations/Trial Management** in phase I–III interventional and international trials, preferably on the Sponsor side, with strong experience in CRO oversight. Previous exposure to working on (immune) oncology trials is a major asset.
- Bachelor's or Master's degree in a scientific or healthcare-related field (e.g., Life Sciences, Biotechnology, Nursing, Pharmacy).
- Experience with the management of ESPs and Third-Party Vendors/Central Labs.
- Thorough understanding of relevant regulatory requirements, legislations and international guidelines (ICH-GCP).
- Solid experience working with electronic data capture systems, electronic Trial Master File (eTMF), and Clinical Trial Management Systems (CTMS).
- Very strong project management skills.
- Self-motivated way of working and “hands-on” and “can-do” attitude.
- Detail-oriented and well-organized: can prioritize multiple tasks and goals.
- Strong critical thinking and problem-solving skills.
- Fluent in both written and spoken English. Any additional language is a plus!
- Very good knowledge of MS Office packages and Google Workspace.

Perks at Immutep:

- Participate in the creation of a "first in class" immune oncology medicine.
- Highly motivated and energetic international team.
- Employee benefits and competitive salary range.

Please, send your application to hr-germany@immutep.com

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