

Pre-Clinical Project Manager (PPM)

Employee

Location: Orsay (IDF, France), Home-office.

Company: Immutep (and its affiliates) is a globally active biotechnology company that is striving to become a leader in the development of immunotherapeutic products for the treatment of cancer and autoimmune disease.

General objectives of the position:

Pre-Clinical Project Manager (PPM) is responsible for managing development programs from nonclinical stage to early clinical phases and for managing the non-clinical requirements for late development stage programs (start of phase III or BLA). PPM will develop and manage detailed nonclinical project plans that integrate multi-functional activities from internal and external collaborators to ensure deliverables are aligned with regulatory and clinical expectations.

Responsibilities and tasks:

- Management of the Preclinical R&D Department related to IMP761 project
- Gathering information from various stakeholders regarding the project
- Conduct gap analysis to identify weakness and provide feasible solutions in accordance to regulatory requirements
- Involvement in the design of in vitro, ex vivo and in vivo studies to ensure appropriateness of nonclinical package and clinical bioanalysis
- Serve as main contact for outsourced activities including technology transfer, study plans/reports review and interpretation of generated data
- Support Clinical and Regulatory Affair Teams to achieve goals (Study Protocol/reports, Investigator's Brochure, Lab Manual, IND)
- Facilitate cross-functional planning of deliverables / activities across departments to align dependencies, schedules, and budgets.
- Participate to forecast budget, track budget and timelines to ensure project success
- Organize Team meeting

Required Skills/Experience:

- PhD/post-doc in Immunology
- Previous experience as Project Manager
- Knowledge of international guidelines/principles/practices
- IT Knowledge Office
- Advanced English

Skills and Attitude:

- Team building skills
- Pro-active and goal-oriented way of work
- Excellent organisational and communicative skills
- Self-motivation

If you are interested in this challenging career opportunity, please send your CV, certificate of employments, salary expectations, application letter and your earliest possible entry date to the following e-mail address (confidentiality is of course guaranteed): hr-france@immutep.com